*NOTICE OF ANNUAL GENERAL MEETING*

*Show Horse Council Of Qld*

*Date: Thursday 14th March, 2019*

*Venue: Beenleigh Bowls Club*

*11 Hanover St, Beenleigh*

*7.00pm*

*AGENDA*

1. *PRESENT*
2. *Apologies*
3. *Proxies*
4. *Minutes of previous AGM*
5. *Notice of proposed changes to Model Rules*
6. *Presidents Report*
7. *Treasurers Report*
8. *Voting of the 2019 SHCQ Management Committee*
9. *Close of AGM*

**Current Rule**

**33        Funds and accounts**

(1) The funds of the association must be kept in an account in the name of the association in a financial institution decided by the management committee.

(2) Records and accounts must be kept in the English language showing full and accurate particulars of the financial affairs of the association.

(3) All amounts must be deposited in the financial institution account as soon as practicable after receipt.

(4) A payment by the association of $100 or more must be made by cheque

(5) If a payment of $100 or more is made by cheque, the cheque must be signed by any 2 of the following—

(a) the president;

(b) the secretary;

(c) the treasurer;

(d) any 1 of 3 other members of the association who have been authorised by the management committee to sign cheques issued by the association.

(6) However, 1 of the persons who signs the cheque must be the president, the secretary or the treasurer.

(7) Cheques, other than cheques for wages, allowances or petty cash recoupment, must be crossed not negotiable.

(8) A petty cash account must be kept on the imprest system, and the management committee must decide the amount of petty cash to be kept in the account.

(9) All expenditure must be approved or ratified at a management committee meeting.

**Proposed Rule**

33. (1) The funds of the association must be kept in an account in the name of the association in a financial institution decided by the management committee.

 (2) Records and accounts must be kept in the English language showing full and accurate particulars of the financial affairs of the association.

 (3) All amounts must be deposited in the financial institution as soon as practicable after the receipt.

 (4) A payment by the association of $100 or more must be made by cheque or electronic funds transfer.

 (5) If a payment of $100 or more is made by cheque or electronic funds transfer, the cheque or electronic funds transfer must be signed/approved by any 2 of the following –

 (a) the president

 (b) the secretary

 (c) the treasurer

 (d) and 1 of 3 other members of the association who have been authorised by the management committee to sign cheques issued by the association.

(6) However, 1 of the persons who signs the cheque must be the president, the secretary or the treasurer.

(7) Cheques, other than cheques for wages, allowances or petty cash recoupment, must be crossed not negotiable.

(8) A petty cash account must be kept on the imprest system, and the management committee must decide the amount of petty cash to be kept in the account.

(9) All expenditure must be approved or ratified at a management committee meeting.

At conclusion of the AGM the Judges Selection will commence.

A committee member will explain the drawing of the 2019 SHCQ Show Judges for those unfamiliar with our procedure.

At the conclusion of the Judges Draw there will be a SHCQ committee meeting will commence.